

INTEGRATED MANAGEMENT SYSTEMS POLICY STATEMENT

1. General Statement

- 1.1 Windowbuild have three activity areas of operations, administration, manufacturing and site operations. We, the undersigned, are committed to safeguarding, so far as is reasonably practicable, the health, safety and welfare at work of all employees. (This commitment will also extend to visitors, visiting subcontractors and delivery drivers by ensuring that they comply with company H&S requirements and are not exposed to undue risks.)
- 1.2 We are committed to supply products and services of consistent quality that meet our customers needs and practice environmental-friendly processes for carbon reduction, pollution prevention and environmental protection in line with the Epwin Group Integrated Management System (IMS) Policy. We shall achieve this through teamwork and initiative in our continuing quest for excellence, total customer satisfaction and sustainable development.
- 1.3 We, the undersigned, will ensure compliance with **ISO 9001:2008** (Quality), **ISO 14001:2004** (Environmental), and **BS OHSAS 18001:2007** (Occupational Health and Safety) and follow a programme of continual improvement by the operation of an IMS system.
- 1.4 It is essential that we communicate this policy to all persons working under our control (employees and third parties) with the intent that they are made aware of their individual health, safety, environmental and quality obligations.

2.0 Company Responsibilities

- 2.1 This policy document explains, in broad terms, what must be done by everyone within Windowbuild to achieve these objectives. The aim is to provide a sound basis for co-operation between management and employees, and to encourage continuous improvement of our IMS performance in line with the Epwin Group IMS Policy.

3.0 Objectives and Commitments

- 3.1 Our objectives toward fulfilling this policy are to ensure that:-
- Quality cost areas are regularly reviewed and discussed at the highest level with an appropriate action plan.
 - All hazards relevant to our activities are identified, assessed and controlled to ensure the health, safety and welfare of employees and others who may be affected by our activities.
 - We minimise our environmental impact of our activities for the benefits of all persons, employees and the business performance; where practically and economically viable we shall recover and recycle in preference to landfill.
 - Monitor energy use and use energy efficiently, including investigating energy efficient technologies.
 - We review and develop those standards continuously and, when changes in legislation, industry practice or technology occur, revise them accordingly.
 - We communicate this policy statement to all employees and persons working on our behalf
- 3.2 We are committed to consult with employees on Health, Safety, Environmental and Quality issues by ensuring that they are trained to understand and carry out their job responsibilities. This will involve, but not limited to, selection, training, re-training, support and continuous improvement.

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- 3.3 We, the undersigned, will periodically review this policy by auditing and effective monitoring.
- 4.0 **Arrangements for Health, Safety, Environmental and Quality**
- 4.1 Always refer to, and abide by, the Epwin Group standards set out the Group Integrated Management System Policy.
- 5.0 **Legal Obligations**
- 5.1 Windowbuild will comply with all applicable Health, Safety and Environmental legislation and other applicable permits / licenses in accordance with our company Aspects / Risks

Undersigned By:-

Name: Mr. David Hanson

Position: General Manager

Signed: 

Date

17/1/11

Name: Mr. Mike Deacon

Position: Factory Manager

Signed: 

Date

17/1/11

Name: Mr Dave Monks

Position: Contracts & Installations Manager

Signed: 

Date

17/1/11

Name: Mrs Rebecca Morgan

Position: HR & Administration Manager

Signed: 

Date

17/1/11

Name: Michael Moore

Position: Quality Manager/H&S Advisor

Signed: 

Date

17/1/11

Name: Ryan Churches

Position: Systems Manager

Signed: 

Date

17-1-11